



POLICY FOR
FAMILIARIZATION PROGRAMME
FOR INDEPENDENT DIRECTORS
OF
UTSSAV CZ GOLD JEWELS
LIMITED

Utssav CZ Gold Jewels Ltd.

2nd Floor, Hi Tech Plaza, Plot No. 4&5, Near Giriraj Industrial Estate, Mahakali Caves Road, Andheri (E), Mumbai-400093

E-mail: accounts@utssavjewels.com • Website: www.utssavjewels.com

CIN-U36911MH2007PLC175758



FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

1. Preamble :

Pursuant to regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015, (“the Listing Regulations”) the Board of Directors (“the Board”) of “UTSSAV CZ GOLD JEWELS LIMITED” (the Company) at its meeting held on 18th April, 2024, has approved and adopted this Familiarization Programme for Independent Directors.

2. Objective:

The Program aims to provide insight into the Company to enable the Independent Directors to understand their role, responsibilities, rights in the Company, business model of the Company, business in depth and contribute significantly.

3. Overview of Familiarization Process :

- a) The Company conducts programs/presentations whenever new Independent Director is appointed on the Board. Such programs/presentations provide an opportunity to the Independent Directors to interact with the Senior Management of the Company and help them to understand the Company’s strategies, operations, products, organization structure, market and other relevant areas etc.
- b) New Independent Directors shall be provided with the copy of Latest Annual Report, Code of Conduct, and Memorandum & Articles of Association of the Company and Code of Conduct for Prevention of Insider Trading.

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- c) New Independent Directors shall be made aware of their role, rights and responsibilities at the time of their appointment or reappointment through a formal appointment letter which also specifies the various terms and conditions of their engagement. Also, they are updated on amendments to statutes, introduction of new laws, Company policies and codes, etc. from time to time.
- d) Regular updates on the key developments occurring in the Company are informed to Independent Directors from time to time.

4. Disclosure :

The Familiarization Programme shall be disclosed on the Company's website <https://utssavjewels.com/> and web link thereto shall be provided in the Annual Report.

5. Review and Amendment :

The Board will review the Programme and make necessary amendments as and when required.

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